

Activity	Facilities ¹				
	Honouliuli	Kailua	Wailua	MCBK	Island Dairy
Review/Copy Files <ul style="list-style-type: none"> Assign Permitting Staff. Coordinate site-visits and data/materials collection with EPA COR and Technical Lead, and HDOH. 	Complete	Complete	Complete	Complete	Complete
Collect Additional Data and Information <ul style="list-style-type: none"> Conduct site-visits and contact dischargers directly to obtain additional information necessary to initiate permit development.^{2,3} 	9/30/2012	9/30/2012	9/30/2012	9/30/2012	9/30/2012
Prepare and Deliver Administrative Draft Permit Package <ul style="list-style-type: none"> Discuss any known permitting policy issues with HDOH. Discuss site-specific situations with HDOH where direction is needed regarding the approach to be taken in the permit. Identify and discuss with HDOH and EPA any unique issues or permit conditions. Develop Administrative Draft Permit Package.⁴ Deliver Administrative Draft Permit Package. Following delivery, schedule a conference call to discuss approach taken and potentially controversial issues related to the draft permit package (as necessary). 	11/28/2012	1/11/2012	1/28/2012	2/11/2013	2/25/2013
Receive HDOH and EPA comments on Administrative Draft Permit Package⁵	12/12/2012	1/25/2012	2/11/2013	2/25/2013	3/11/2013

¹ Facility schedules may be revised based on EPA and HDOH priority.

² Correspondence with dischargers will be documented for the contract file and HDOH administrative file as necessary.

³ EPA and HDOH may accompany PG staff during scheduled site-visits as desired.

⁴ The Administrative draft will include a reasonable potential analysis, permit, fact sheet, and a draft cover letter to transmit the administrative draft to the facility. The fact sheet will provide defensible rationale for permit conditions. The Permit Package will be drafted based on current HDOH templates, with some revisions, as approved by EPA COR or Technical Lead.

⁵ If comments are not received from HDOH and EPA within 2 weeks of receipt, PG may not be able to comply with the remaining proposed dates. After 1 month, if comments are not received, the draft will be finalized and re-submitted as a Final Administrative Draft Permit Package.

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	Honouliuli	Kailua	Wailua	MCBK	Island Dairy
Incorporate HDOH and EPA comments <ul style="list-style-type: none"> Revise Administrative Draft Permit Package based on HDOH and EPA comments. Submit Final Administrative Draft Permit Package via email to HDOH permit contact, HDOH Branch Manager, EPA COR, and EPA Technical Lead. 	12/19/2012	2/1/2013	2/18/2013	3/4/2013	3/18/2013
Receive HDOH and EPA comments on Final Administrative Draft Permit Package⁶	1/4/2013	2/15/2013	3/4/2013	3/18/2013	4/1/2013
Prepare and deliver Public Notice Draft Permit Package <ul style="list-style-type: none"> Revise Final Administrative Draft Permit Package based on HDOH and EPA comments (as necessary). Prepare Public Notice Draft Permit Package.⁷ Deliver Public Notice Draft Permit Package via email to HDOH permit contact, HDOH Branch Manager, EPA COR, and EPA Technical Lead. Following delivery, schedule a conference call to discuss significant changes or issues related to public notice draft permit. 	1/11/2013	2/22/2013	3/11/2013	3/25/2013	4/8/2013
Receive comments on Public Notice Draft Permit Package	8	8	8	8	8

⁶ If comments are not received from HDOH and EPA within 2 weeks of receipt, PG may not be able to comply with the remaining proposed dates.

⁷ The Public Notice Draft Permit Package will include all components of the administrative draft permit record, including application and supporting data, public notice draft NPDES permit, documents or other items cited in public notice draft NPDES permit, and any other items supporting permit development. Further, the Public Notice Draft Permit Package will include public notice materials to transmit the Public Notice Draft Permit Package, including transmittal letter for Facility and interested parties, Notice of Public Hearing, letter to newspaper for public advertising, etc. Formats for the public notice materials will be provided to PG by the HDOH.

⁸ Receipt of public comments on Public Notice Draft Permit Package is dependent on release date of Public Notice Draft Permit Package. PG assumes comments will be provided as they are received by EPA and HDOH, over the 30 day public notice period.

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	Honouliuli	Kailua	Wailua	MCBK	Island Dairy
Prepare and Deliver the Final Permit Package <ul style="list-style-type: none"> Address all comments received during the public notice comment period(s) or public hearing(s) on the Public Notice Draft NPDES Permit Package. Make final revisions and prepare Final Permit Package.⁹ Deliver Final Permit Package via email to HDOH permit contact, HDOH Branch Manager, EPA COR, and EPA Technical Lead. Following delivery, schedule a conference call to discuss approach taken and potentially significant changes or issues related to final permit package (as necessary). 	10	10	10	10	10

⁹ The Final Permit Package will include the Final Permit, Final Fact Sheet, response to public comments, and the final permit transmittal letter.

¹⁰ The Final Permit Package will be delivered 2 weeks after the receipt of the public comments.